



CITY OF BAYTOWN

NOTICE OF MEETING

CITY COUNCIL WORK SESSION

THURSDAY, JUNE 11, 2020

5:30 P.M.

HULLUM CONFERENCE ROOM, CITY HALL
2401 MARKET STREET, BAYTOWN, TEXAS 77520

Due to the COVID 19 Disaster and the CDC's recommendation regarding social distancing measures, the public may not be allowed to be physically present at this meeting, as there is a limited amount of space when maintaining the required 6-foot separation from others.

For those members of the public that cannot or do not wish to be physically present at the meeting, they will be able to participate through two-way communications. For video conferencing, use the following website www.zoom.com, click on "join a meeting" on the top right hand corner, and input the following Meeting ID: 874 7419 3534. For telephone conferencing please use the following toll-free number: 1-888-788-0099, Meeting ID: 874 7419 3534.

The agenda packet is accessible to the public in both HTML and PDF formats at the following link: <https://www.baytown.org/city-hall/city-clerk/agendas-minutes>. After the meeting, a video recording of this meeting will be made available to the public at <https://www.baytown.org/city-hall/city-clerk/agendas-minutes>.

For more information or questions concerning the teleconference, please contact the Office of the City Clerk at 281-420-6504.

AGENDA

CALL TO ORDER AND ANNOUNCEMENT OF QUORUM

1. DISCUSSIONS

- a. Discuss the possibility of authorizing the use of golf carts on city streets.
- b. Discuss any or all of the agenda items on the City Council Regular Meeting Agenda for June 11, 2020, which is attached below.

2. ADJOURN

PUBLIC NOTICE IS GIVEN THAT IN ADDITION TO ANY EXECUTIVE SESSION LISTED ABOVE, THE CITY COUNCIL RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE SECTIONS 551.071 - 551.089 TO DISCUSS ANY OF THE MATTERS LISTED ABOVE.

THE CITY OF BAYTOWN IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT. REASONABLE ACCOMMODATIONS AND EQUAL ACCESS TO COMMUNICATIONS WILL BE PROVIDED UPON REQUEST. FOR ASSISTANCE PLEASE CALL 281-420-6522, FAX 281-420-6586, OR CONTACT 281-420-6522 VIA RELAY TEXAS AT 711 OR 1-800-676-3777 FOR TTY SERVICES. FOR MORE INFORMATION CONCERNING RELAY TEXAS, PLEASE VISIT: [HTTP://RELAYTEXAS.COM](http://RELAYTEXAS.COM).

Approved for posting:

Posted by:


Kevin G. Troller, Assistant City Manager


Leticia Bryson, City Clerk

Posted this 6th day of June, 2020, at 5:30 P.M.





CITY OF BAYTOWN

NOTICE OF MEETING

**CITY COUNCIL REGULAR MEETING
THURSDAY, JUNE 11, 2020
6:30 P.M.
COUNCIL CHAMBER, CITY HALL
2401 MARKET STREET, BAYTOWN, TEXAS 77520**

AGENDA

Due to the COVID 19 Disaster and the CDC's recommendation regarding social distancing measures, the public may not be allowed to be physically present at this meeting, as there is a limited amount of space when maintaining the required 6-foot separation from others.

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The agenda packet is accessible to the public in both HTML and PDF formats at the following link: <https://www.baytown.org/city-hall/city-clerk/agendas-minutes>. City Council Meetings are broadcast on the City's Municipal Channel, Channel 16 and on the website at: <https://www.baytown.org/city-hall/public-affairs/baytown-tv-public-service-announcements>. After the meeting, a video recording of this meeting will be made available to the public at <https://www.baytown.org/city-hall/city-clerk/agendas-minutes>.

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CALL TO ORDER AND ANNOUNCEMENT OF QUORUM

PLEDGE AND INVOCATION

Council Member Chris Presley, District No. Two

1. MINUTES

- a. Consider approving the minutes of the City Council Work Session and Regular Meetings held on April 9, 2020.

2. PROPOSED ANNEXATION OF APPROXIMATELY 3.01 ACRES OF LAND

- a. Conduct a second public hearing regarding the proposed annexation of approximately 3.01 acres, located approximately 557.88 feet east of Thompson Road, addressed as 6610 Thompson Road, and situated in the William Hilbus Survey, Abstract No. 336 and being out of and a part of lot 21 of the Elena Fruit and Cotton Farms, Unit "D," Harris County, Texas.
- b. Consider an ordinance for the first reading of the proposed annexation of approximately 3.01 acres, located approximately 557.88 feet east of Thompson Road, addressed as 6610 Thompson Road, and situated in the William Hilbus Survey, Abstract No. 336 and being out of and a part of lot 21 of the Elena Fruit and Cotton Farms, Unit "D," Harris County, Texas.

3. PROPOSED REZONING OF APPROXIMATELY 3.28 ACRES OF LAND FROM SINGLE-FAMILY ESTATE TO GENERAL COMMERCIAL

- a. Conduct a public hearing concerning a request to amend the City of Baytown's official zoning map to rezone approximately 3.28 acres of unaddressed property, legally described as Part of Tract 2C, Block 13, Elena Farms Unit D Geo C Davis Map D (Part of Lots 18, 19 & 20 Block 19 Highland Farms), Harris County, Texas, from a Single-Family Estate ("SFE") Zoning District to a General Commercial ("GC") Zoning District.
- b. Consider an ordinance amending the City of Baytown's official zoning map to rezone approximately 3.28 acres of unaddressed property, legally described as Part of Tract 2C, Block 13, Elena Farms Unit D Geo C Davis Map D (Part of Lots 18, 19 & 20 Block 19 Highland Farms), Harris County, Texas, from a Single-Family Estate ("SFE") Zoning District to a General Commercial (GC) Zoning District.

4. PROPOSED REZONING OF APPROXIMATELY 131 ACRES OF LAND FROM OPEN SPACE/RECREATION TO GENERAL COMMERCIAL

- a. Conduct a public hearing concerning a request to amend the City of Baytown's official zoning map to rezone approximately 131 acres generally located west of Garth Road, on both sides of West Cedar Bayou Lynchburg Road, and east of John Martin Road including multiple parcels, all within Baytown, Harris County, Texas, from an Open Space/Recreation Zoning District (OR) to General Commercial (GC) Zoning District.
- b. Consider an ordinance amending the City of Baytown's official zoning map to rezone approximately 131 acres generally located west of Garth Road, on both sides of West Cedar Bayou Lynchburg Road, and east of John Martin Road including multiple parcels, all within Baytown, Harris County, Texas, from an Open Space/Recreation (OR) Zoning District to a General Commercial (GC) Zoning District.

5. **PROPOSED TEXT AMENDMENTS TO THE ULDC REGARDING RESIDENTIAL ACCESSORY USE**

- a. Conduct a public hearing regarding proposed text amendments to the Unified Land Development Code of the Code of Ordinances, Baytown, Texas to (i) add a non-residential accessory use for residential accessory structures; (ii) amend zoning districts and conditions for residential accessory uses; and (iii) amend and remove conditions related to residential accessory uses.
- b. Consider an ordinance amending the Unified Land Development Code of the Code of Ordinances, Baytown, Texas to: (i) add a non-residential accessory use for residential accessory structures; (ii) amend zoning districts and conditions for residential accessory uses; and (iii) amend and remove conditions related to residential accessory uses.

6. **PROPOSED AMENDMENTS TO THE HUD REQUIRED PLANS AND CDBG BUDGET**

- a. Conduct a public hearing concerning proposed amendments to the 2015-2019 Citizen Participation Plan, 2015-2019 Consolidated Plan, and the 2019 Annual Action Plan.
- b. Consider a resolution amending the 2015-2019 Citizen Participation Plan adopted via Resolution No. 2372 on July 23, 2015.
- c. Consider a resolution amending the 2015-2019 Consolidated Plan, which was adopted via Resolution No. 2370 on July 23, 2015.
- d. Consider a resolution amending the the 2019-2020 Annual Action Plan.

7. **SPECIAL DISTRICT BUDGET FISCAL YEAR 2020-21**

- a. Receive the Fiscal Year 2020-21 Budget of the Baytown Crime Control and Prevention District.

8. **CONSENT**

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- a. Consider an ordinance authorizing Change Order No. 2 to the Fire Training Facility Phase 3 Project between the City of Baytown and Comex Corporation.
- b. Consider an ordinance authorizing the renewal of the Cityworks Asset Management Software from Azteca Systems, LLC.

- c. Consider an ordinance authorizing the purchase of the Microsoft Enterprise Agreement (EA) and Software Assurance (SA) for all City servers with SHI/Government Solutions, Inc., through the Texas Department of Information Resources.
- d. Consider an ordinance authorizing the purchase of fifty-five (55) desktop computers and fifty-five (55) DVD+RW drives from Dell Marketing L.P. through the Texas DIR contract number DIR-TSO-3763.
- e. Consider an ordinance authorizing the purchase of replacement Windows file servers for Houston HIDTA from Dell Marketing L.P. through the Texas DIR contract number DIR-TSO-3763.
- f. Consider an ordinance authorizing a services agreement with Databank IMX LLC, dba DB IMX LLC, for the Human Resources (HR) Active & Inactive Records Digitization Project through the Texas DIR contract number DIR-TSO-4342.
- g. Consider an ordinance authorizing the renewal of the Annual Janitorial Services Contract with McLemore Building Maintenance, Inc.
- h. Consider an ordinance authorizing the purchase of one (1) Kenworth T370 14-cubic yard Dump Truck from Cleveland Mack Sales, Inc., d/b/a Performance Truck for the Public Works Department through BuyBoard contract number 601-19.
- i. Consider an ordinance awarding the Annual No-Lead Brass Fittings Contract to Coburn Supply Company, Inc.
- j. Consider a resolution adopting all of Volume 1 and the City of Baytown's portion of Volume 2 of the Harris County Multi-Hazard Mitigation Action Plan.
- k. Consider a resolution authorizing the City of Baytown to make application for the 2020 grant from the Office of National Drug Control Policy for the Houston High Intensity Drug Trafficking Area Program.
- l. Consider a proposed resolution amending and restating Resolution No. 227 regarding the consent to the formation of the Cedar Bayou Park Utility District.
- m. Consider a resolution amending the City of Baytown Purchasing Policy (i) to add rules for electronic bidding (ii) to add alternative delivery methods for construction contracts, and (iii) to add related practices to comply with all applicable federal statutes and regulations.
- n. Consider a resolution determining the alternative delivery method for the construction of the Baytown Animal Services and Adoption Center and authorizing the issuance of a request for competitive proposals.

9. **BAYTOWN COMMUNITY ENGAGEMENT ADVISORY COMMITTEE**

- a. Consider a resolution confirming the Baytown Community Engagement Advisory Committee as a committee of the City and establishing its composition, purpose, and duties.
- b. Consider appointments to the Baytown Community Engagement Advisory Committee.

10. **APPOINTMENTS**

- a. Consider three (3) appointments to the Baytown Industrial Appraisal Review Board.

11. **MANAGER'S REPORT**

Notice is hereby given in accordance with Section 551.0415 of the Texas Government Code, the City Council of the City of Baytown may receive a report about items of community interest from City staff and/or a member of the City Council, but no action or possible action shall be taken or discussed concerning the subject of such report, except as provided by Section 551.042 of the Texas Government Code.

12. **ADJOURN**

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Approved for posting:


Kevin G. Troller, Assistant City Manager

Posted this 8th day of June, 2020 at 5:30 P.M.

Posted by:


Leticia Brysch, City Clerk

